MDOS Steering Committee Meeting Minutes

2020 December 8, 2:00-3:00 PM EDT via Zoom

Agenda

1. Review of Section Standing rules
   a. Do we want to extend chair leadership to 3 years?
   b. Other suggested changes or updates?
2. Do we want to try and encourage SAA annual meeting proposals within the section like the Design Records Section?
3. Review of draft section survey
4. Other business

Attendance

Present

- Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2021)
- Gutiérrez-Jones, Natalia (Education Coordinator, 2019-2022)
- Johnson, Randi (Member, 2020-2023)
- Searcy, Rachel (Member, 2019-2022)
- Serrao, Jessica (Web Liaison, 2019-2022)
- Shallcross, Mike (Co-chair, 2020-2022)*
- White, Angela (Member, 2018-2021)
- Wilkinson, Elizabeth (Co-chair, 2019-2021)

*Minute-taker

Absent

- Ruminski, Clayton (Member, 2020-2023)

Minutes

1. Review of Section Standing rules

- Do we want to extend chair leadership to 3 years?
  - 'Emeritus' chair could provide continuity
  - Language in Rules would need to be amended:
    - Currently states that chair could serve for third year if vacancy on Steering Committee
    - Could amend to 'either'/'or': chair serves in emeritus role or fills vacancy--want to make sure new members can come on
- Other suggested changes or updates?
  - Jessica noted some discrepancies in references (singular/plural)

2. Do we want to try and encourage SAA annual meeting proposals within the section like the Design Records Section?

- Good opportunity to get participation and connect section members with similar interests
- Rachel volunteered to take a pass at drafting spreadsheet (for proposals to SAA meeting itself)

3. Review of draft section survey

- Q2: ranking other sections would be preferred
- Q3: format
  - Should assume that meeting will be virtual: could more easily transition to in-person if that does happen
  - Could include 'other' option for suggestions
  - Zoom features such as breakout rooms could give us more flexibility (i.e., for 'marketplace of ideas')
  - Important to see what people want (but we don't have to do everything indicated by survey results)
  - Ranking responses could be more comprehensive
  - Per other discussion: a skill share component, where presenters discuss tools/technologies they are employing
- Q4: topics or theme for meeting
  - Clayton suggested some
  - Tools/technologies that are used in workflows
- Q5: suggest a speaker
  - Good; leave in

- Q6: interested in presenting at section meeting
  - Good, leave in
- Q7: what can section leadership do?
  - Virtual meeting fatigue: it's real...
  - "From the Field" newsflash:
    - Earlier initiative (back when we were a Roundtable)
    - Seemed to be short-lived
  - News Roundup:
    - Information could be added to 'resources' on MDOS website
    - Sustainable? Such initiatives sometimes get orphaned over time
  - Allow members to suggest 'more opportunities to get involved'
  - Suggestion: learning new tools/skill shares (webinars or presentations)
- Q8:
  - Other suggestions?

- Related:
  - Getting information about tools/services people are using in their workflows and practices
  - Educational opportunities could be tailored around information gathered about current practices

- Timeline for survey:
  - Elizabeth will get a draft ready in the next week
  - We should make sure we send out a reminder before survey closes
  - Aim for it to close by mid-January
  - We will meet shortly after survey closes to review results

4. Other business